

AHMP Chicago Chapter Board Meeting Minutes of 2/24/2011

Falvey, Kevin	A	Moore-Staub, Alexandra	P
Glod, Ed	P	Moskowitz, Fred	P
Gould, Jennifer	P	Prince, Brian	P
Johnson, Ann Marie	P	Sawyer, Steve	A
Kamiya, Mark	p	Sole, Karol	P
Kriz, Ed	P	Stipe, Rod	A
Lillquist, John	P	Wachsmuth, Bob	A
Moore, Jennifer	P	Ziegler, Molly	P

P = Present; A = Absent

Attendees - 12 of the 16 board members participated in the call.

Chapter By-Laws - Karol and Bob will be working the by-laws. It can go out to committee for review. In addition to Karol and Bob, other committee members will be Bill Gamlin and Alexandra Moore-Staub. There is a rigid process for approval that will be followed.

Meeting Evaluation Status - Brian has the 2/17/11 meeting evaluations; will be interpreting them and making them available to the board.

CHMM Overview Course - A number of people volunteered to be presenters at the next review course to be held at IIT March 16-18, 2011. That information has been given to Steve Sawyer. Anyone else interested should contact Steve directly.

Web Site - The board should consider what we would like to see on a new web site. The site could include speaker's pool, upcoming meeting, board members, etc.

Upcoming Meetings

- ✚ *April* - "Greenhouse Gases Update" will be presented by Dr. Bruce Dumdei. The meeting will be held at Argonne.
- ✚ *June* - Liz Leifel Ash of Seyfarth Shaw LLP will talk about "OSHA Upping the Ante." Liz will cover OSHA enforcement and statutes of limitation. A joint meeting with NW IL ASSE chapter was suggested. A possible meeting location under consideration is Harper College.
- ✚ *August* - Richard Cartwright will talk about what it means to be a CHMM and the CHMP option.

✚ *October* - Jennifer Gould will either give the presentation or have someone else from her company present.

John has at least 4 other speakers that would be interested in presenting and could be speakers for next year.

Speaker's Gifts - No further action has been taken; tabled for now. *Of note: At the December 2010 meeting, it was suggested that we go with American Express or Visa gift cards for speakers on an as needed basis. This will go into effect in 2011.*

Webpage - No additional updates were completed.

Other Organizations - John will contact NAEM to see if they would let their members know about our meetings and that they are welcome to attend.

Grants - No additional grant requests have been submitted.

Staff Chart - John distributed to the board earlier today the AHMP Chicago Chapter staff chart for review and comment. Comments should be returned to John. Mark suggested that John define the roles and responsibilities. John said that he would draft something and send out to the board.

Leadership Conference - Jennifer Gould plans to attend.

National Conference - After some discussion, it was agreed that Jennifer Moore will be the chapter delegate to the National Conference.

Webpage/Web Site Development - Brian and Ed agreed to talk about site development in the near future.

Respectfully prepared & submitted,

Alexandra

Alexandra L. Moore-Staub, CHMM
AHMP Chicago Chapter Secretary

02/24/2011